

## EDAYAR ZINC LIMITED

Corporate Identity Number:U27204WB2000PLC091214  
Registered Office: 37/2, Chinar Park, New Town, Rajarhat Main Road, P.O.  
Hatiara, Kolkata-700157. Tel.:+91 9930289983  
Corporate Office: Mercantile Chambers, 12, J.N.Heredia Marg, Ballard Estate,  
Mumbai-400001. Tel.:022-41263000/01/02  
E-maild.:greenpanellp@gmail.com

### NOTICE OF THE TWENTY-FOURTH ANNUAL GENERAL MEETING - REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that the Twenty-fourth Annual General Meeting ("AGM") of the members of **Edayar Zinc Limited** will be held on Monday, September 30, 2024 at 12.00 Noon through video conferencing facility ("VC") or other audio visual means ("OAVM"), in compliance with the applicable provisions of the Companies Act, 2013. Rules made thereunder and read with General Circular No. 14/2020 dated 08/04/2020, General Circular No. 17/2020 dated 13/04/2020, General Circular No. 20/2020 dated 05/05/2020 and General Circular No. 02/2021 dated 13/01/2021 and 02/2022 dated 05/05/2022 and 29/12/2022 issued by Ministry of Corporate Affairs, to transact the businesses as set out in the Notice calling AGM. Members participating through the VC/OAVM facility shall be reckoned for the purpose of quorum under Section 103 the Companies Act, 2013.

In compliance with the relevant Circulars, the Annual Report and Notice of the AGM for the financial year 2023-24, have been emailed on September 6, 2024 only to those Members of the Company whose email address(es) are registered with the Company / Depository Participants. The aforesaid documents are also available on the Company's website at <https://edayarzinc.in>. The documents referred in the notice of the 24th AGM shall be made available for inspection by the members, without any fee, only in electronic mode, from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an e-mail to [greenpanellp.com](mailto:greenpanellp.com). Pursuant to Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Monday, September 22, 2024 to Monday, September 29, 2024 (both days inclusive) for the purpose of AGM.

Members who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request mentioning their name, demat account number/folio number, email ID, mobile number at [greenpanellp@gmail.com](mailto:greenpanellp@gmail.com) by Thursday, September 26, 2024. Those members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

In terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Secretarial Standard on General Meetings (SS2) issued by the Institute of Company Secretaries of India, the Company is pleased to offer to its members the facility of "remote e-voting" provided by Link Intime India Private Limited to enable them to cast their vote by electronic means on all the resolutions as set out in the said Notice. All the members are further informed that:

- a. The business as set out in the Notice of AGM may be transacted by electronic means;
- b. Remote e-voting commences through electronic means on Friday, September 27, 2024 at 9:00 a.m. (IST) and ends on Sunday, September 29, 2024 at 5:00 p.m. (IST)
- c. The Cut-off date for determining the eligibility to vote by remote e-voting or e-voting at the time of the AGM is Friday, September 20, 2024;
- d. Any person, who acquires shares of the Company and becomes Member of the Company after the Company sends the Notice of the 24th AGM by email and holds shares as on the Cut-off date i.e. Monday, August 30, 2024 may obtain the User ID and password by sending a request at [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or to the Company's email addresses at [greenpanellp@gmail.com](mailto:greenpanellp@gmail.com).
- e. In addition, the facility for e-voting shall be made available at the Twenty-third AGM and Members attending the Twenty-third AGM who have not cast their votes through remote e-voting shall be eligible to vote at the AGM.
- f. The members who have cast their vote by remote e-voting prior to the AGM may attend the AGM through VC/ OAVM but shall not be entitled to cast their vote again at the AGM.
- g. Members may note that the remote e-voting module shall be disabled by Link Intime India Private Limited at 5:00 p.m. on September 29, 2024 and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
- h. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail facility of remote e-voting as well as e-voting at the time of AGM ;
- i. For the process and manner of remote e-voting, members may go through the instructions in the Notice convening the AGM and in case of any queries or issues regarding e-voting, members may refer to the Frequently Asked Questions (FAQs) for Shareholders and Instavote e-Voting manual available at <https://instavote.linkintime.co.in>, under Help section or write an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or Call us :- Tel : 022 - 49186000. Members are advised to register/update their e-mail address with their DPs in case of shares held in electronic form and to the Company and/or the RTA (Link Intime India Private Limited) in case of shares held in physical form for receiving all communications, including Annual Report, Notices, Circulars etc. by email from the Company in future. Members are also requested to read the Notes set out in the Notice of the AGM and in particular the instructions for joining the AGM, manner of casting vote through remote e-voting or e-voting at the AGM.

For Edayar Zinc Limited  
Sd/-

Mohd. Bismith Allingal  
Managing Director & CFO  
DIN: 08227170

Place : Mumbai  
Dated: 07.09.2024